

Executive Committee Minutes (August 14, 2017)

Attendance: Fr. Bill, Mark, Rachel and Kathy

Opening Prayer and Welcome: Mark

Review of July PC Minutes: The minutes from the July 24, 2017 Pastoral Council Meeting were reviewed and corrected for omissions and errors. Kathy will amend the minutes and email them to Sharon for forwarding to Pastoral Council members along with the PC Agenda for September 25, 2017.

Old Business: It was mentioned that all PC members should have received a Pastoral Council binder containing previous year(s) minutes and information. Kathy said that she would ask Joe if he had such a binder. (*N.B. Joe responded on 8/15/17 that he had received a binder from Culver.*)

New Business: The dates were determined for future Executive Committee Meetings along with the schedule for opening and closing prayers at these meetings-

<u>DATE (7:00 p.m.)</u>	<u>Opening & Closing Prayer</u>
September – No meeting	n/a
October 10, 2017	Rachel
November 20, 2017	Kathy
December – No meeting	n/a
January 2, 2018	Fr. Bill
February 13, 2018	Mark
March 13, 2018	Rachel
April 10, 2018	Kathy
May 8, 2018	Fr. Bill
June 12, 2018	Mark

Review of Bylaws: Fr. Bill stated that the new PC goals for 2017-2018 should replace those from 2016-2017 in the Bylaws –

EDUCATION: The Pastoral Council will educate and share about the Eucharist to the Parish using 3 different teaching formats by May or June 2018 (Faith Formation).

COMMUNITY: The Pastoral Council will create and develop a community event/fundraiser via a wine tasting evening for the SEAS community to attend by October, 2017 (Finance and Parish Life).

SERVICE: The Pastoral Council will act upon the issues and needs of the Older Adult Population as identified by our survey results by May or June, 2018 (Social Ministry and Liturgy).

It was noted that on page #11 of the Bylaws that standing committee #6 Parish Life should be underlined.

There were no other changes to the Bylaws

Kathy will follow up with Sharon regarding these changes/corrections to the Bylaws and request that an electronic version of the Bylaws be sent to PC Members.

Review of Committee Goals: It was noted that the SEAS Committees actively participating in the PC goals were Faith Formation, Finance Council, Liturgy, Parish Life and Social Ministry. Communication, Time Talent and Treasure and the Youth Committee are currently without Chairpersons and the Facilities Committee has traditionally not been involved with the PC Goals. Mark will encourage all PC Members to take an active role on various committees if they are not already involved.

Review PC Reflection/Snack List: It was noted that there was no one signed up for the reflection at the 9/25/17 Pastoral Council Meeting. Fr. Bill indicated that he thought Lynne was going to contact those PC members who were either excused or absent from the 7/24/17 meeting to see if they would volunteer for this assignment. Kathy stated that she would follow up with Lynne regarding this item. *(N.B. Lynne responded on 8/18/17 that Grace was willing to lead the reflection at the 9/25/17 PC Meeting).*

Finalize PC Agenda for September: There was a brief discussion regarding the appropriate format and order for Pastoral Council Meetings.

Pastoral Leader Comments: (1) Fr. Bill stated that the Priests' Council meets 5x during the course of the year and that they will most likely discuss a capital campaign in conjunction with the 150th Anniversary of the Diocese. The last capital campaign was in 2003 – Partners in Faith. The parish received a percentage of this money and was able to purchase chairs, a utility building and address some paving issues. There will be an update on this endeavor at a priest/lay meeting on 9/5/17. Most likely SEAS will be assessed a goal for this campaign. (2) The Diocese will be sending participants to a national meeting (“Encounter”) in San Antonio, Texas for those parishes who work with Hispanic populations. This does not impact SEAS as much as parishes such as Nativity in Brockport. (3) Gluten Free Hosts – as discussed at the Liturgy Committee meeting, the Diocese has stated that all hosts must contain some wheat product and that gluten free hosts will not be allowed in the future. SEAS still has some gluten free hosts and will continue to use them until they are exhausted. As an alternative, those individuals having wheat intolerances will be allowed to receive the wine, however, there may be a need for a designated wine cup for these individuals. Additional discussion in Liturgy committee will be necessary. (4) CMA Assessment – Last year the CMA assessment for SEAS was based upon 557 registered households. For the upcoming year, our assessment will be based upon 509 registered households – down by 48. Other assessment criteria will be the same as last year (\$286,731 in annual regular collections and 345 individuals in regular weekly attendance.)

Closing Prayer: Mark

Respectfully submitted,
Kathy